

Details of premises licence

For: Sky Emerald Banqueting Suite



This document provides details of the premises licence issued to the stated premises and is not a licence itself.

Licence number: PREM/04606/002

Premises the licence relates to: Sky Emerald Banqueting Suite, Unit 1E,
91A Queen Street, Morley, Leeds, LS27
8DW

Date licence first effective: 8th October 2020

Date current version effective from: November 13, 2020

Licensable activities authorised by the licence:

Sale by retail of alcohol

Monday to Saturday 11:00 - 23:00

Sunday 11:00 - 22:00

Performance of a play

Monday to Saturday 11:00 - 23:00

Sunday 11:00 - 22:00

Exhibition of a film

Monday to Saturday 11:00 - 23:00

Sunday 11:00 - 22:00

Indoor sporting events

Monday to Saturday 11:00 - 23:00

Sunday 11:00 - 22:00

Boxing or wrestling entertainment

Monday to Saturday 11:00 - 23:00

Sunday 11:00 - 22:00

Performance of live music

Monday to Saturday 13:00 - 23:00

Sunday 13:00 - 22:00

Performance of recorded music

Monday to Saturday 11:00 - 23:00

Sunday 11:00 - 22:00

Performance of dance

Monday to Saturday 11:00 - 23:00

Entertainment similar to live music, recorded music or dance
Monday to Saturday 11:00 - 23:00
Sunday 11:00 - 22:00

Opening hours of the premises:

Thursday to Saturday 09:00 - 00:00
Sunday to Wednesday 09:00 - 23:00

Premises licence holder(s):

Skyru Management Limited, Unit 1E, 91A Queen Street, Morley, Leeds, LS27 8DW

Designated premises supervisor:

Anuoluwa Aimufua

Access to the premises by children

Access to the premises by children is restricted

Annex 1 – Mandatory Conditions

1. Only individuals licensed by the Security Industry Authority may be used at the premises to guard against:-
 - a. unauthorised access or occupation (e.g. through door supervision), or
 - b. outbreaks of disorder, or
 - c. damage
2. No supply of alcohol may be made under this licence
 - a. At a time when there is no designated premises supervisor in respect of the premises licence, or
 - b. At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
4. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -

- a. games or other activities which require or encourage, or are designed to require or encourage individuals to -
 - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
 - b. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorize anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
 - e. dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
 6. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -

- a. a holographic mark, or
- b. an ultraviolet feature.

7. The responsible person must ensure that -

- a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
 - i. beer or cider: ½ pint;
 - ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - iii. still wine in a glass: 125 ml;
- b. these measures are displayed in a menu; price list or other printed material which is available to customers on the premises; and
- c. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

8. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of the condition set out in paragraph 1 of this condition -

- a. "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- b. "permitted price" is the price found by applying the formula $P = D + (D \times V)$ where -
 - i. P is the permitted price,
 - ii. D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - iii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- c. "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
 - i. the holder of the premises licence,
 - ii. the designated premises supervisor (if any) in respect of such a licence, or
 - iii. the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- d. "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- e. "value added tax" mean value added tax charged in accordance with the Value Added Tax Act 1994.

Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

10. The premises licence holder/designated premises supervisor will ensure that all staff will undertake training in their responsibilities in relation to the sale of alcohol, particularly with regard to patrons under the influence and underage persons
11. The premises licence holder/designated premises supervisor will ensure records are kept of training and refresher training.

The prevention of crime and disorder

12. A suitable closed circuit Television (CCTV) system will be in operation at the premises at all times when it is being used for the provision of licensable activities and/or when members of the public are permitted to be on the premises.
13. The CCTV system will record images to cover all areas of the premises to which the public have access (save for toilets), including any external areas of the premises.
14. The CCTV system will be capable of retaining images for a minimum of 31 days, will be of good quality and will contain the correct time and date stamp information.
15. The CCTV system and images will be kept in a secure environment to which members of the public will not be permitted access.
16. At least one member of staff will be on duty at the premises who is capable of operating the system and downloading images recorded by it. These images will be downloaded and provided, on request, to an officer of a responsible authority.
17. The premises licence holder and/or designated premises supervisor will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti social behaviour, admissions refusals and ejections from the premises.
18. The Incident Report Register will contain:
 - (a) consecutively numbered pages,
 - (b) the date time and location of the incident,
 - (c) details of the nature of the incident,
 - (d) the names and registration numbers of any door staff involved or to whom the incident was reported (where appropriate),
 - (e) the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported,
 - (f) the names and numbers of any police officers attending,
 - (g) the police incident and/or crime number, names and addresses of any witnesses and
 - (h) confirmation of whether there is CCTV footage of the incident.
19. The Incident Report Register will be retained for a period of twelve months and produced for inspection immediately on the request of an authorised officer.

Public safety

20. The premises licence holder/designated premises supervisor will ensure appropriate fire safety procedures are in place including fire extinguishers (foam, H₂O and CO₂), fire blanket, internally illuminated fire exit signs, numerous smoke detectors and emergency lighting.

The prevention of public nuisance

21. The premises licence holder/designated premises supervisor will ensure all customers will be asked to leave quietly.
22. The premises licence holder/designated premises supervisor will ensure clear and legible notices will be prominently displayed to remind customers to leave quietly and have regard to our neighbors.

23. The premises licence holder/designated premises supervisor will ensure there is no allowance for patrons to smoke outside the front of the premises and alternative arrangements to be made for smoking shelters and smoking items disposal.
24. The premises licence holder/designated premises supervisor will ensure emptying of waste bins outside to only take place between 09:00 and 19:00.
25. A waste management plan with a reputable waste management company to be adopted so that their own waste is disposed of accordingly.

Protection of children from harm

26. Staff will verify persons who appear to be under the age of 25 with photographic ID such as proof of age cards, photographic driving license or passport, an official identity card issued by HM Forces or by an EU country, bearing the photograph and date of birth of bearer.

Annex 3 – Conditions attached after a hearing by the licensing authority